

**for more information contact  
our offices at:**

**ringwood**

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**knox outreach**

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**box hill**

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**lilydale**

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**healesville outreach**

**t** (03) 9735 7900 **f** (03) 9739 4733  
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**yarra junction outreach**

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**eastern access community health**  
partners in building healthy communities

**main office**

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**t** 03 9871 1800 **f** 03 9870 4688  
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# groundwork

*“when you are looking for an  
enthusiastic and committed  
employee”*



Groundwork can assist you to find suitable staff, meet your staff training needs and provide ongoing support. We currently have clients looking for work and can assist in filling your vacancies.

## who are we?

Groundwork was established in 1989 as a Specialist Employment Service to assist people managing a disability to find employment. Our qualified staff work with people who are able and enthusiastic to return to work.

We can help you employ suitable and reliable staff – free of charge.



## how we can help you?

Groundwork can help you employ suitable staff for your workplace. Our job seekers come from diverse employment backgrounds including retail, hospitality, administration, accounts, IT, labouring and manufacturing.

In addition to connecting you with experienced reliable, enthusiastic workers, Groundwork can also provide a range of assistance to help with the employment process.

### Examples of incentives are:

**Wage Subsidies:** We can assist with the wage costs of employees during the initial training / probationary period.

**Employer and Employee Support:** Groundwork staff is committed to supporting both employers and employees. To ensure a smooth transition into employment we can assist the employer and our clients in understanding work procedures and requirements. This can happen at any time deemed necessary.

**Community Exposure:** Groundwork has strong connections with local area newspapers and can actively promote your business following the employment of our clients.